

NAFR York Branch Board Meeting

Video Conference 09:20 – 10:45 AM Tuesday January 7, 2020

Present: Tom Nichols, Past President; Ken Ackles, Vice President; Vasdev Sawhney, Membership Secretary; Linda Laffree, Giuseppe (Joe) Vettese, Frank Froude, Sharon Carson, Directors-at-Large, Ed Millar, Recording Secretary; Fred Conway, Treasurer, joined the meeting in progress.

Regrets: Sharon Paris, Marie MacPhee, Directors-at-Large.

Tom Nichols chaired the meeting.

1. Review and Approval of the Agenda: Approval moved by Vasdev, seconded by Joe.

2. Review and Approval of the Minutes of November 07, 2019: Approval moved by Sharon Carson, seconded by Linda.

3. Action Items from the Minutes:

(a) Downsvew Filing Cabinet: Fred reported that, working with the (PSAC) representative at 4905 Dufferin St. he examined and, finding nothing of value, disposed of the contents of the cabinet. The matter is now closed.

(b) Differences between Membership print outs: Nil.

(c) Letter to MP's: Nil

4. Reports:

(a) Treasurer: Fred reported auditor Michael Yee has been contacted to review the financial statements for the AGM. Financial statements not complete due to non-receipt of fourth quarter dues from Ottawa. Sufficient funding available in facilities reserve to send second person to National AMM. Tom and Fred to work on wording changes to reserve names required for AMM presentation. **Action: Tom/Fred.** Any surplus could be used to replenish the equipment reserve now at \$1,850 down from \$2,700.

(b) Membership: Nil.

5. Ongoing Business:

(a) Confirm and Approve Dates for 2020 Meetings: Sharon Carson to miss March 3 meeting and Ed to miss June 2 meeting. Dates approved.

(b) FMM Follow-up and AMM Planning: (i) Speaker: Frank was of the opinion that another effort should be made to get a representative from Johnson Insurance. Tom agreed to follow-up and put the announcement in SAGE.

(ii) Establishing a Phone Committee: Discussion centered on how successful this might be. Approximately 400 members do not have e-mail so would require a large number of callers to spread workload unless restrictions i.e. recent attendees applied.

(iii) Checklist: Nil

(iv) Caterer: Nil

(c) Spring Sage Insert: Tom working on an item to meet Jan. 10th deadline.

6. New Business:

(a) Review Elements from the By-Laws: Tom referring to para 8.5 on the requirement for a quorum noted that the 2% of membership or not less than 25 participants is still within York Branch attendance at the AGM. Item 8.1 required the distribution of the Presidents report, so noted in the minutes, rather than a verbal report is a change. On the financial side, financial records for the previous financial year, the budget for the current year and the forecast for the next fiscal year should be received by the membership. Item 9.6 on the Defence of Benefits Emergency Reserve Fund would appear to cover advocacy actions except for veteran benefits. Moved by Sharon Carson, seconded by Vasdev that Tom propose a wording change for AGM approval. **Action: Tom.**

(b) Nominations committee: The Branch is required to appoint a chair of the nominations committee 120 days prior to the AGM. Ken agreed to chair with help from Sharon Carson and Vasdev. Motion that Ken chair the committee moved by Sharon Carson, seconded by Vasdev.

(c) New Minister of Seniors: The Minister (Deb Schulte) represents the King Vaughan riding and Tom along with Vasdev will attempt to meet with her shortly.
Action: Tom/Vasdev.

(d) Expense Claim Issue: Tom reported on a number of conversations with the National Office CEO on whether expenses paid to Branch volunteers constitute salary requiring T4 slips. Would actual receipts be required rather than a per diem payment? Unresolved.

(e) National AMM: In compliance with the By-Laws Fred moved, seconded by Sharon Carson that Tom represent the Branch at the AMM.

7. Trends and Concerns Review: Nil.

8. Next Board Meeting: 09:15 AM March 03, 2020. York Regional Police Bldg. 171 Major Mackenzie Dr. West, Richmond Hill, Ont.

9. Adjournment: Moved by Tom.