

**NATIONAL ASSOCIATION OF FEDERAL RETIREES
WESTERN MANITOBA BRANCH MB30
Annual General Meeting April 27, 2021**

Present: Wendy Jarvin, Acting President; Terry Gunnlaugson, Vice-President and Sue Gunnlaugson; Jane Brunet, Secretary; Garnet Shearer, Director and Sheila Shearer; Val Zoerb, Director; Brad Kelso, Director and Betty Kelso; Brett Turner, Past President and Therese Turner; William Stadnyk, Nominations Committee Chair, and Carol Stadnyk; Mac and Mora Estabrook; Lawrence Weisgerber; Chuck LaRocque; and Rae McBurney.

Guests: Paula Nygaard, Branch Services Coordinator, MB & SK
Connie Kehler, District Director, Prairie Provinces & NWT
Cynthia Foreman, Manitoba Advocacy Program Officer

***Meeting held online via Zoom due to COVID-19 pandemic. Quorum (14) met with 18 in attendance.**

1. Welcome & Call to Order:

Wendy Jarvin welcomed the attendees and provided “housekeeping” tips using Zoom software, making motions, voting, and asking questions.
Called the meeting to order at 1:07 p.m.

2. Approval of Agenda: Wendy advised a slight change to the agenda; Greetings from the Prairie District Director Connie Kehler will be done after introductions. Brad Kelso moved to approve the Agenda. Seconded by Brett Turner. CARRIED

3. Introduction of Board Members and Guests: Wendy Jarvin introduced the board of directors and then the guests and their position titles.

Prairie District Greetings: Connie Kehler gave a background of her careers with the federal government and her volunteer positions with the Winnipeg Branch and National Office. Connie participates on National committees and hosts Prairie District meetings with Presidents monthly.

4. Remembrance of our members: A short silence was held for members lost since our last meeting.

5. Approval of the minutes of the Meeting – January 21, 2020:

Terry Gunnlaugson moved the minutes be approved. Seconded by Garnet Shearer. CARRIED

6. Business arising from the January 21, 2020 meeting - None

7. Approval of the minutes of the 2019 Branch AGM – May 14th. 2019:

William Stadnyk moved the minutes to approved. Seconded by Val Zoerb. CARRIED

8. Business arising from the May 14, 2019 Branch AGM meeting - None

9. Annual Branch Report: Wendy discussed how the present pandemic has affected our branch’s operation as well as our personal social lives and travel plans. The board has been meeting regularly through Zoom and the branch is in good financial shape.

We have made plans for social events once in-person restrictions are lifted. Always seeking suggestions for meetings, guest speakers and social activities. Three general member's meeting have been canceled due to covid. The branch is reaching out to members via emails and so is the National Office. Consequently, members are receiving emails frequently.

Wendy thanked those board members that are stepping down.

Brett Turner, President stepped aside in June 2020.

Barry Caswell, Advocacy Liaison and Dorothy Caswell, Board Director resigned September 2020

Linda Dueck, Treasurer, resigned this past March.

Val Zoerb, Director, resigned after this meeting.

Wendy reported this past year we sent welcome emails with pertinent information to new and transferring members to our branch and developed a Facebook page at <https://www.facebook.com/FederalRetireesWesternManitoba>.

10. Advocacy Report:

Cynthia Foreman, Manitoba Advocacy Program Officer summarized her report, copy is attached to these minutes.

11. Presentation of Financial Reports:

a. Reviewed Financial Statements – 2019

b. Reviewed Financial Statements – 2020

Terry Gunnlaugson reviewed the statements, emphasizing that the branch had little spending in the last 15 – 16 months. Our assets have increased, mostly because our cash situation has improved. Terry disclosed we have 3 term deposits to enable some interest earnings and a healthy balance in our checking account.

c. Approved 2021 Budget: Terry Gunnlaugson presented the budget with expected revenue at \$6000 from membership fees. The pandemic restrictions of in person contacts and meetings may limit some expenditures for planned activities during the upcoming year. Recruitment ads for our branch are developed and will be placed in various newspapers that encompass the region of our branch. These provide awareness of our branch to retirees and soon to be retirees as we no longer have access to the resources that advise when a federal government employee retires. Our plans will proceed for the purchase of remembrance wreaths for the November services held in the rural areas as well as Brandon. Terry Gunnlaugson moved the 2021 Budget be approved. Seconded by Garnet Shearer. CARRIED

12. Reserved Equity Motion and Vote:

Wendy Jarvin discussed the contents of the motion and explained the proposals. She stated that the funds held in reserve are reviewed annually to ensure they meet the legal requirement for such reserves including expenditures and adjustments, where required. Details are attached. Terry Gunnlaugson moved the Reserved Equity Motion be approved. Seconded by Rae McBurney. CARRIED

13. Nominating Committee Report:

Chairperson William Stadnyk gave a brief review of the branch by-laws governing the make up of the board of directors and terms. He then stated the mandates recently given by national office on how elections are to be performed in 2021. Bill read out the vacant positions and then the nominations received to date. Terry Gunnlaugson nominated Brett Turner to a 2-year

Director position. No other nominations were received. Bill declared the nominations as stated on the chart are deemed elected to the position by acclamation.

TITLE	TERM	EXPIRY	NOMINEES TO DATE
President	2 Years	2023	Wendy Jarvin
Vice-President	1 Year	2022	Terry Gunnlaugson
Secretary	1 Year	2022	Jane Brunet
Treasurer	2 Years	2023	Rae McBurney
Director 1	1 Year	2022	Garnet Shearer
Director 2	1 Year	2022	Vacant
Director 3	1 Year	2022	Vacant
Director 1	2 Years	2023	Brad Kelso
Director 2	2 Years	2023	Brett Turner
Director 3	2 Years	2023	Vacant

14. New Business: Brett Turner, past president stated a motion was required to change signing authority for the Branch with the election on a new treasurer. Terry Gunnlaugson moved that we remove Brett Turner and Linda Dueck from having signing authority for our Branch and add Rae McBurney and Wendy Jarvin. Seconded by Sue Gunnlaugson.
CARRIED

Adjournment: William Stadnyk moved the meeting be adjourned at 1:57 p.m.