

## NAFR York Branch Meeting (Zoom Video Conference)

09:30 – 11:45 AM Tuesday April 6, 2021

**Present:** Fred Conway, President; Tom Nichols, Past President/Treasurer; Ken Ackles, Vice President; Vasdev Sawhney, Membership; Sharon Carson, Advocacy; Marie MacPhee, Events; Frank Froude, Web Site; Linda Laffree, Mail; Giuseppe (Joe) Vettese, Sharon Paris, Directors-at-Large; Ed Millar, Recording Secretary.

**Regrets:** Nil.

**1 Review and Approval of the Agenda:** Approval moved by Joe, seconded by Frank.

**2. Review and Approval of the Minutes of March 2, 2021:** Approval moved by Ken, seconded by Marie.

**3. Action Items from the Minutes:** Nil.

### 4. Reports:

**(a) President:** Prior to the meeting Fred circulated a 2 page list of issues under a number of topics such as PSHCP, Membership, Governance, Communications, etc.

**(b) Treasurer:** Tom circulated the Financial Statement Balances and proposed changes to the Reserves to be presented to the members at the AGM. Tom reported the budget and revenue will be adjusted downward in line with the drop in membership and dues. Currently a surplus of \$1,800 projected. Tom to redo budget and circulate to the Branch prior to presentation at the AGM. **Action: Tom.** Marie to eblast to members. **Action: Marie.** In comments Tom reported the Branch Post Box was closed and mail directed to the National Office. The Branch mailing address is now Ottawa and that poses a problem for insurance purposes. Current insurance is listed with a Toronto address which existed prior to York Br. splitting off from Toronto. One possibility would be to use the President's address for insurance purposes. Fred to follow-up with the National Office. **Action: Fred.** The Board discussed the equipment storage issue and the difficulty of renting or insuring a unit without a local address.

**(c) Membership:** Tom circulated an email report prior to the meeting listing 953 members. 12 deceased since Jan. 1<sup>st</sup>. 3 unpaid members, 6 new double members since Jan. 1<sup>st</sup> and 24 lost contacts. Linda to assume membership role while access to CRM being sorted out. Fred to contact National Office to get CRM access for Linda. **Action: Fred.**

**(d) Advocacy:** Sharon Carson stated few issues being discussed prior to federal budget. Seeking something new and current for discussion with MP's. Vaccine 2<sup>nd</sup> shot an issue. Sharon to circulate the target list of MP's. **Action: Sharon Carson.**

**(e) Website Editor:** Frank indicated 82 contacts had accessed the site.

## **5. On-Going Business:**

**(a) NAFR Policy on Recognizing and Compensating Branch Volunteers:** Fred explained the problem around sales charges, if required, on membership dues and that it would not be possible using DDS. Not for profit organizations are exempt from sales taxes and members can't receive benefits. Subsidising lunches are a problem. Directors by identifying internet costs can claim expense.

**6. Branch Budget and Reserves:** In abeyance pending National Office approval of numbers. Branch must specify what reserves are to be used for and the timeline for spending. Tom to identify last year's reserve numbers to be voted on in the current year.

## **7. AGM Preparations:**

**(a) Draft Agenda:** A number of changes were made to the timeline. Fred to circulate the revised schedule. **Action: Fred.** A door prize will be offered.

**(b) Email Blast:** Tom and Marie working on a member registration link. Frank to put AGM documents on web site. **Action: Frank.**

**(c) Elections:** The President and two directors (Marie & Joe) to be elected.

**(d) Guest Speaker:** Andrew Hau from Collette Travel.

**(e) Technical Management:** Fred and Tom to rehearse.

## **8. New Business: Nil.**

## **9. Trends and Concerns Review:**

**(a) Situation Report – Veterans:** Sharon Carson: A number people providing support to veterans were interviewed. Problems around receiving benefits and using advertising to contact veterans as MP's have difficulty identifying veterans. The Legion will assist in locating veterans and identifying who is a veteran.

**(b) Recruitment:** Nil.

**10: Next Board Meeting: 09:30 AM May 4, 2021**

**11. Adjournment:** Moved by Vasdev, seconded by Joe.