

NAFR York Branch Meeting (Zoom Video Conference)

09:00 AM – 12:20 PM Tuesday November 2, 2021

Present: Fred Conway, President; Tom Nichols, Past President/Treasurer; Ken Ackles, Vice President; Linda Laffree, Membership; Marie MacPhee, Events; Frank Froude, Web Editor; Sharon Carson, Advocacy; Vasdev Sawhney, Giuseppe (Joe) Vettese, Sharon Paris, Directors-at-Large; Ed Millar, Recording Secretary.

Regrets: Nil. Ed and Joe joined the meeting late. Tom left after item 4(b).

Meeting called to order at 9:15 am with Fred in chair.

1. **Review and Approval of the Agenda:** “Advocacy” added under Reports as 4(c); added under New Business: SAGE. Item on FMM Review added after Item 7. Approval as changed moved by Marie, seconded by Sharon Carson.
2. **Review and Approval of the Minutes of Oct 5, 2021:** Approval moved by Tom, seconded by Frank.
3. **Action Items from the Minutes:**
 - a. **Equipment Storage:** Deferred. Tom is to meet with NAFR Finance to clarify insurance issue, which bears on location of equipment storage.
4. **Reports:**
 - a. **President:** Fred noted that all information he had received had been circulated. A District Meeting had been proposed for November, but not yet scheduled. There were no questions or comments.
 - b. **Treasurer:** Tom (in Bahamas):
 - i. Noted the financial processes report card from NAFR HQ (Shefford Rd). Rating was good
 - ii. Branch Bylaw changes needed as to how reserves are handled, and to specify that reserves, financial reports and budget need only be presented to the Branch AGM – no approval required.
 - iii. Two cheques cut recently – one the FMM doorprize.
 - iv. Process for providing an “honorarium” payment to CHATS still to be determined. Finance says we can an honorarium to the speaker, or expenses to CHATS (with receipt) – no other way. Discussions underway to resolve.

- v. Moved by Tom, seconded by Sharon Carson, to increase proposed payment to CHATS to \$200 from \$100, to reflect excellence of presentation
 - c. Outstanding claims for 2021 to be submitted to Tom. Agreed that claim for Zoom account to exclude December.
 - d. **Membership:** Linda spoke to her report circulated prior to the meeting. Noting a small increase in membership.
 - i. **Action:** Linda to look at a possible greeting message to new members, and to determine if transferred members (new to Branch) can be identified from CRM data for similar treatment.
 - ii. Branch to consider gathering names of deceased members for “in memorium” list, can calling non-DDS non-renewers. Status of similar Shefford Rd effort uncertain.
 - e. **Advocacy:** Fred advised that he had sent congratulatory letters to the winners in the ridings allocated to York Branch (list circulated earlier). One of the ridings is “shared” with other Branches, presumably based on membership distribution.
 - i. **Action** – final version of letter to be circulated, for possible posting on Branch website. Comments on suitability by end of week.
5. **Website Editor:** Frank considering revising the structure to encourage visits to site: suggestions welcome. CHATS presentation posted. Fred web submission rejected by Shefford Rd as too political, and a proposed replacement for board approval as a board message. Due to posting restrictions he will not post any President’s messages. Linda noted a part of replacement as too political.
- a. **Action:** Board to review proposed posting by end of week. Frank to forward result to Ottawa for posting, with composition date.
 - b. Branch MP letter to be considered for posting. Agreed that Branch should communicate Advocacy efforts.
6. **Branch Bylaw Review:** item deferred.
7. **York Branch Meetings – 2022**
- a. **Meeting dates** – proposed list accepted with one correction. Dates could be changed in future based on convenience, and could become

unminuted committee meetings if circumstances warrant (e.g. to confirm AGM arrangements)

- b. Virtual/In Person/Hybrid** format – agreed that COVID situation is too uncertain for firm decision on this issue for AGM or Board meetings at this time
- c. 2022 Board Meetings** – agreed to make no commitment on venue (so no contact on Police meeting room). Will proceed on a case by case basis, preferably using Legion facilities.
 - i. Action** – Marie to check on WiFi availability at Legion Hall.
- d. 2022 AGM** – agreed to rent Richmond Green meeting room (but not kitchen), in case needed for AGM. Go with coffee/snacks since unbusidised luncheon likely to be unpopular (hence no kitchen). Sharon suggested Jean-Guy Soulière as speaker.
 - i. Action** – Tom to arrange for contract with Town of Richmond Hill.
 - ii. Action** – Fred to contact J-G in new year re speaking virtually at AGM.

8. FMM Review – discussion

- a.** Attendance down (usually get 40-45 for in-person, with lunch): need to send reminder day before event. Some registrants forgot about meeting.
- b.** All felt that retirees do not care for Zoom meetings. Technology a challenge; they do not care to be seen; human touch lost.

9. New Business:

- a. SAGE**
 - i.** Normally, there would be a Branch insert in the Spring Sage, covered from the central budget. The main purpose is to announce the AGM to those without email. The President usually adds some text.
 - ii.** If there are no other submissions (to Fred), there will be no Branch insert, provided that the AGM announcement is covered elsewhere.

10. Trends and Concerns Review.

- a. Recruitment and Retention:** Deferred.

11. Next Board Meeting: 09:30 AM Tuesday January 4, 2022.

- a. this will be an online meeting. The link is to be circulate the day before, as a stand-alone message

10. Adjournment: Moved by Sharon Paris, seconded by Sharon Carson. Meeting adjourned at 10:40 am.

2022 Important Dates

1. Jan 7, 2022 Submission deadline for Spring SAGE
2. Jan 4, 2022 York Br. BOD Meeting (Video Conference)
3. Mar 1, 2022 York Br. BOD Meeting
4. Apr 5, 2022 York Br. BOD Meeting
5. Apr 19, 2022 York Br. AGM (April 18 is Easter Monday)
6. May 3, 2022 York Br. BOD Meeting (Video to review AGM Minutes)
7. May ??, 2022 Record date for AMM
8. Jun 7, 2022 York Br. BOD Meeting – should be June 7
9. Jun ??, 2022 – AMM
10. July 8, 2022 – SAGE deadline for Fall issue (events after 2-Sept.)
11. Sept. 13, 2022 York Br. BOD Meeting (in person)
12. Oct. 4, 2022 York Br. BOD Meeting – Thanksgiving is 10th
13. Oct. 18, 2022 York Br. FMM
14. Nov. 1, 2022 York Branch Meeting (Video)