

**NATIONAL ASSOCIATION OF FEDERAL RETIREES
WESTERN MANITOBA BRANCH MB30
Annual General Meeting April 12, 2022**

Present: Wendy Jarvin, President; Terry Gunnlaugson, Vice-President and Sue Gunnlaugson; Jane Brunet, Secretary; Rae McBurney, Treasurer; Garnet Shearer, Director and Sheila Shearer; Brad Kelso, Director; Brett Turner, Director and Therese Turner; William Stadnyk, Nominations Committee Chair; Val Zoerb, Mac and Mora Estabrook; Al Robertson; Kathie King; Pat and Linda Selinger.

Guests: Gail Curran, Volunteer Engagement Officer, National Office

***Meeting held online via Zoom due to COVID-19 pandemic. Quorum (15) met with 18 in attendance.**

1. Welcome & Call to Order:

Wendy Jarvin welcomed the attendees and provided “housekeeping” tips using Zoom software, making motions, voting, and asking questions.
Called the meeting to order at 1:03 p.m.

2. Approval of Agenda:

Brett Turner moved to approve the Agenda. Seconded by Kathie King. **CARRIED**

3. Introduction of Board Members and Guests: Wendy Jarvin introduced the board of directors and their position titles, and guest Gail Curran

4. Remembrance of our members: A short silence was held for members passed since our last meeting.

5. Approval of the minutes of the AGM Meeting – April 27, 2021:

Brad Kelso moved the minutes be approved. Seconded by Al Robertson. **CARRIED**

6. Business arising from the April 27, 2021, meeting - None

7. Annual Branch Report: A summary of the year’s activities was presented by Wendy Jarvin, highlighting promotional efforts and advertisements to recruit and engage members. Emphasized the branch’s unique offering of the “You and Your Survivor” (Y&YS) workbooks to our members. Noted the branch’s past and proposed participation in community Remembrance Day Services. Concluded the report by discussing the Branch’s involvement with the NAFR Prairie District and the value of comradeship with other branch presidents and executives.

8. Advocacy Report: Garnet Shearer presented this report on behalf of Cynthia Foreman, Manitoba Advocacy Program Officer. Cynthia’s report provided an overview of advocacy activities undertaken this past year in concert with NAFR’s advocacy priority of a National Seniors Strategy. She advised of the contacts made along with the progress accomplished with the various governing bodies. Moving forward on the various aspects of this priority through collaboration appeared to be the direction being adopted by all parties.

9. Presentation of Financial Reports: Rae McBurney

a. Approved Financial Statements – 2021:

Balance Sheet: Noted by Rae: Assets, other: \$1,563.16 includes fourth quarter membership dues from National and our \$5 share with Westoba Credit Union. The liabilities of \$481.69 are attributed to future year (2022) fees that were paid before year end. Rae asked if there were any questions, and there were none.

Earnings and Loss statement: Noted by Rae: Fees adjustment is the adjustment between 2021 and 2022 fees as there was an increase. Expenditures were made on advertisements, postage to mail out Y&YS workbooks, branch “Zoom” license fees and Remembrance Day wreath purchases. Rae asked if there were any questions, and there were none.

b. Approved 2022 Budget: After presentation of the budget, Al Robertson questioned the optimistic revenue that was projected. Following the meeting, it was determined that the Revenue figure presented was incorrect, due to a miscalculation. The correct budgeted Revenue should be \$6,183.96 which will result in a Loss of \$1,521.04.

Appointment of Reviewer for 2022 Financial Statement: Rae McBurney stated Al Robertson has agreed to review the financial records for the year 2022. Garnet Shearer moved that Al Robertson be appointed, seconded by Terry Gunnlaugson.
CARRIED.

10. Amendment and Vote to Branch By-law 9.6: Wendy Jarvin stated a vote was required to amend the by-law. National Office recommended replacing any branch by-laws on reserves with the wording:

“Reserve funds — The branch may establish and maintain reserve funds in accordance with the Association’s regulations. The branch board has the authority to create, change or remove such reserves and must present a report on the status of all branch reserves at each annual general meeting as part of the presentation of the branch’s financial statements.”

Terry Gunnlaugson moved that the branch by-laws be amended as presented, seconded by Garnet Shearer. **CARRIED.**

11. Presentation of Reserve Equity Plan Ending 2021

Wendy Jarvin explained the new template and conditions to manage branch surplus funds and reserve equity planning. Discussions ensued about the car rally and summer barbecue site. More information will be sent to members if and when progress is made on these initiatives.
The Reserve Equity Plan is attached.

12. Election of Officers:

Chairperson William Stadnyk gave a brief review of the branch by-laws governing the make up of the board of directors and terms.

A chart was presented showing those positions (Vice-President, Secretary and Director) whose term expires on the Board of Directors in 2022.

A second chart was presented showing the vacancies on the board. William Stadnyk requested nominations. Kathie King volunteered for a director-at-large position. No other nominations were received. Terry Gunnlaugson, Jane Brunet and Garnet Shearer have agreed to stay on the board (Terry in his current role for 2 years, Jane as Director-at-Large for 2 years and Garnet in his current role for one year).

Brett Turner moved that we approve all four above members. Seconded by Rae McBurney.
CARRIED

13. New Business:

Johnson Insurance: Al Robertson conveyed disappointment over the non-coverage by Johnson for trip interruption and trip cancellation due to Covid. Mr. Robertson is suggesting that at renewal time (August 2022); National Office will ensure these coverages are reinstated.

William Stadnyk expressed gratitude and appreciation for the Board of Directors. Gave thanks also to past volunteers who gave their time and hard work to the branch operations.

Adjournment: Val Zoerb moved the meeting be adjourned at 2:04 p.m.