



**National Association of Federal Retirees  
Quinte Branch 45  
Meeting Minutes  
August 5, 2022  
Branch 99 RCL, Belleville**

**Attendance:**

**President: Dennis Margueratt**  
**Immediate Past President: Joan Rockburne**  
**Secretary: Sally Margueratt**  
**Treasurer: Pat Russell**  
**Director: Sharon Brohm**  
**Director: Nancy Landry**

1. The meeting was called to order at 12:15 PM
2. **Approval of Minutes:** These are the first official minutes for this new Board
3. **Treasurer's Report:** Treasurer Pat declared that the Branch bank balance was \$14,074.99. She also noted that the bank balance has been reconciled against the CRM accounting.
4. **Secretary's Report:** Secretary Sally declared that no correspondence has been sent and the only electronic correspondence received was National's July Bulletin to Branches.
5. **Saving Files:** Treasurer Pat moved that the file name for Branch files maintain a consistent format of Year\_File Name\_Date. Example: 2022\_Minutes\_August 5. Seconded by Dir Nancy. Carried.
6. **Lunch Meeting Venue Update:** Dir Sharon has been in contact with the Grand Banquet Facility. The Grand will provide lunch for \$15 per attendee along with a negotiable hall rental of \$200. Pres Dennis will determine the status of the Banquet Hall from Kiwanian Marj Buck. Action: Dennis. [As these minutes were being written, an email was received from Marj Buck advising that the Banquet Centre is closed and the Kiwanis Club of Belleville is now meeting at the Grand with lunch at \$15 per person.]
7. **Upcoming Lunch Meeting (s):** After some discussion it was moved by Treasurer Pat and Seconded by Dir Nancy that the Branch conduct a welcome back, recruitment, and retention luncheon consisting of fish and chips at no cost to the members attending at the Grand Banquet Facility on Fri, 23 September at noon. [Subsequent to the meeting, it was determined that 23 September is the date for electing a new National Vice-President. Therefore, the luncheon date will have to move to either 21 or 22 September. Dir Sharon will confirm.] Action: Sharon.
8. **Sage Insert:** Pres Dennis advised that the fall Sage Insert in the correct format has been submitted.
9. **Bill Robertson Ad Astra Stone:** Pres Dennis advised that he has two phone messages with the RCAF Museum Administrator to determine the process for acquiring a Stone. PP Joan has determined that the Museum website has a form that can be filled to acquire a Stone. She also noted that the dedication is conducted yearly in July. Tres Pat moved seconded by PP Joan that an Ad Astra Stone be acquired in memory of Bill Robertson to a maximum cost of \$300. Carried. [As these minutes are



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being written, a call was received from the RCAF Museum advising that Bill Robertson already has an Ad Astra stone that will be updated to reflect his date of death].

10. **Potential Federal Member Location:** PP Joan has researched a number of Federal organizations; however, the addresses for a number of organizations are incorrect. PP Joan will continue to research potential organization locations for recruiting new members.
11. **Potential Guest Speakers:** Tres Pat listed a number of potential guest speakers that could be approached for future lunch meetings including Community Care, Police, Fire Department, and Funeral Homes. The guest speaker for the first luncheon will be Pres Dennis.
12. **Laptop Purchase:** Pres Dennis purchased a Dell laptop that will be used by PP Joan. PP Joan passed her current laptop to Dir Nancy.
13. **CRM Information Download:** Pres Dennis advised that he has determined the methodology for downloading CRM information to an Excel Spreadsheet format allowing for the sorting of data to identify Branch members who do not have an email address.
14. **General Discussion:** There were no additional comments from Board Members.
15. **Adjourn:** The meeting adjourned at 2:30 PM. The next meeting is planned for Wednesday, 14 September at the Belleville Legion.

Prepared by:

Approved by:

Sally Margueratt, Secretary

Dennis Margueratt, President