

**NAFR QUINTRENT BRANCH
MINUTES OF THE IN PERSON EXECUTIVE MEETING
HELD 07 DEC 2022**

PRESENT:

President	Tom Kupecz
Vice President	Hugh Mackay
Secretary	Nancy Everett
Treasurer	Alex Chambers
Deputy Treasurer	Gary Rodrigue
Director Telephone Committee	Gloria Johnson

REGRETS:

Director Social Events	Position Vacant
Director Welfare	Agnes Ward
Director Health & Seniors' Issues	Position Vacant
Public Relations & Publicity	Attila Kostya

1. CALL TO ORDER

Tom called the meeting to order at 1000 hrs.

2. PREVIOUS MINUTES

Moved by Gloria, seconded by Alex, that the minutes of the previous meeting, held 09 Nov be accepted as presented.

CARRIED

3. BUSINESS ARISING

Tom stated that he was not able to contact the Belleville executive before the Christmas Luncheon. He has since spoken to them, and they are in favour of alternating events.

4. CORRESPONDENCE

There was none.

5. COMMITTEE REPORTS

a. VP Membership

Hugh reported the membership numbers:

NDDS	50 Double	33 Single	Total	122
DDS	371 Double	298 Single	Total	1040
		Total Membership		1152

b. Treasurer

Alex reported that as of 5 Dec 22, we have \$6,641.05 in our BMO chequing account and \$8,292.39 in our KCU accounts. \$25.00 in KCU Shares (5 x \$5.00) and \$58.35 in Petty Cash, for a total of \$15,016.79 in Financial Assets. He does not have the costs yet for the Christmas

Luncheon. This will reduce the amount on hand in the BMO chequing account.

He previously reported a \$548.72 disparity between our year end 2021 bank balance and CRM reported balance. This was due to an error on Alex's part. When he closed our the CRM ledger for 2021, he had entered two cheques but did not enter them as processed by the bank.

Gary provided the break down from the Christmas Luncheon.

Cheque #937

Room Rental \$154.86 (Budgeted \$175.00)

Bar Tender Fee \$88.49 (Budgeted \$100.00)

Tablecloths 15 x 7.96 (Budgeted 9.00) = \$119.40 (135.00)

Dinners 104 x \$17.00 = \$1768.00

Wine 30 x \$17.56 (+HST) = \$526.80

HST \$115.63

Total \$2773.18

Cheque #938

Door Prizes 4 x \$40.00 = \$200.00

LA Gratuity 12 x \$10.00 = \$120.00

Bar Tender Gratuity \$100.00

Total \$420.00

Total Cost \$3193.18

Budget \$2500.00 + Ticket Sales \$520 (104 x \$5.00) = \$3020.00

Over Budget by \$173.18

c. Director Telephone Committee

Gloria stated that everything is going well. Some who were called came to the luncheon. There are enough volunteers for now.

d. Director Welfare

Member absent.

e. Director Health & Senior's Issues

Position vacant

f. Director Social Events

Position Vacant. Gloria made an observation re the Christmas Luncheon, and provided a letter for Tom to sign, which she would forward to the Legion. The letter suggested that rather than the servers clearing off the table immediately after the first few people left, including the tablecloths, leaving the tablecloths for a bit would have encouraged more guests to stay a bit longer instead of rushing to leave, thus increasing bar sales. It was requested that at future functions for NAFR that the tablecloths remain in place.

g. Public Relations & Publicity

Member absent.

6. NEW BUSINESS

It was pointed out that *SAGE* still says that our office is temporarily closed. Attila and Hugh will update our office hours. The office will be open Wed vice Thurs starting in Jan, and an email will be sent to the members advising them of this change.

Hugh requested that any Executive Members requiring printer ink should contact him with the make and model of their printer and he will order everything at once.

Tom shared the Certificate of Congratulations presented to us by Mayor Harrison at the Anniversary Party.

7. NEXT MEETING

The next meeting will be 11 Jan 2023 at 1000 at the office.

8. ADJOURNMENT

There being no further business, it was moved by Gary, seconded by Hugh, that the meeting be adjourned at 1045 hrs.

CARRIED

Tom Kupecz
President

Nancy Everett
Secretary