**National Association of Federal Retirees**

**Fredericton and District Branch (NB62)**

**Minutes of Board of Directors Meeting**

**Wednesday, June 8th, 2022 – 7:00 p.m.**

**PRESENT:**

Cyril Theriault, John Richards, Elise Young, Denise Blanchard, Gary Barfitt, Mike McCormick, Rae Hopper, Dino Kubik and Rosie Goddard.

**ABSENT:** Mariet van Groenewoud, Evans Estabrooks, Chris Goddard and Ian Culligan.

1. **WELCOME FROM THE PRESIDENT**

Cyril welcomed all to the meeting.

1. **AGENDA**

Moved by John that the Wednesday, June 8th agenda be approved as circulated.

**Seconded by Gary CARRIED**

1. **MINUTES OF APRIL 9TH, 2022 BOARD MEETING**

**Motion by John that the February 15th minutes be approved as circulated.**

**Seconded by Gary CARRIED**

1. **BUSINESS FROM THE MINUTE****S**
2. **Planning Session Update – Cyril Theriault**

Denise checked with Laurie Muise for the availability of Hazen Park (Watling Room) and the only date available was Sunday, September 25th. After discussion, the new date will be Saturday, October 29th from 8:30 to 3:00. Denise will check with Laurie for the new date and inform the board. Facilitator: Mariet mentioned someone, and Denise will check with her and report to the Board. Gary asked for additional names from the board and he will contact them.

Cyril mentioned about having some training during the session on various technology programs.

1. **BBQ – Cyril Theriault**

Discussion at the last meeting to hold the BBQ at Mariet’s place. Since Mariet is not on the call now Cyril and/or Denise will contact her. Advertise by mail out, e-mail blast, social media. Denise will send an email to the Executive and Gary and report to the board. Discussion to follow at the next board meeting.

1. **REPORTS**
2. **Finance – Elise Young**

Elise presented her report that was sent to the board prior to the meeting.

**2022 Earnings/Loss to date compared to Approved Budget**

The attached spreadsheet as well as the Earnings/Loss statement show a surplus to date of $ 2,590. Revenues of $3,283 represent the 1st QRT fees received from National.  Total expenditures to date of $693 are mainly for renewal of our Zoom license for 2022, PO Box rental, telephone and expenses related to the May AGM.

Expenditures to date are low, however, the 2022 budget does assume additional activities later in the year such as representation at the June AGM in Ottawa (1 member’s costs will be covered by this budget) a fall “in person” meeting and communication activities.

**Balances Statement**

The Balances statement shows net assets of $ 45, 353; Equity consists of 3 Reserved Equity funds totaling $ 22,500 and an unreserved equity balance of $22,853.

The Branch has a strong financial position.

**Balance of Unreserved Equity exceeding National office’s policy**

* As previously mentioned, based on a 3-year average of actual expenditures (2017; 2018 and 2019), our branch can accumulate an amount of $ 14,651 per National office’s direction. At the end of 2021, the branch’s unreserved equity exceeds this amount by $ 5,510.
* As presented at the AGM, my understanding is that we have until September 2022 to decide what action we wish to take regarding this surplus. We can either set up another reserve fund or transfer the surplus amount to National office (choice of 2 National Reserve Funds – Defense of Benefits or Infrastructure Fund). We will have an opportunity to discuss this with National office at the upcoming AGM in Ottawa.

**Motion by Elise the Treasurer report be accepted as presented.**

**Seconded by Gary CARRIED**

1. **Special Events – Gary Barfitt**

Dinner will be held October 18th (5h45 p.m.) at the Ramada Inn in the form of a welcome back post-covid celebration dinner/entertainment. Suggestions were made to invite comedian like Marshall Button and/or Jay Wise, musician.

Cost to the association will be $38.34 including taxes and utilities (with table service) with a $17.00 subsidy (billed as a recruitment drive) and the cost for members will be $21.00 and for non-members $25.00. To be discussed at the next Executive Meeting.

**Motion by Gary that the Special Events report be accepted as presented.**

**Seconded by Elise Young CARRIED**

1. **Membership Growth Report (MGC) – Evans Estabrooks**

Evans was absent so there is no report to be presented. Elise indicated that committee had an in-person meeting the previous week where the workplan was reviewed. There is a total of 1,793 members. Will be updating the list of Federal government department that the committee visited and expanding those contacts. Cyril informed us that Agnes Murphy has rejoined the Committee and will take care of only certain topics.

1. **Communication – Mike McCormick**

Sage Fall edition deadline is July 8. Would like to receive the board’s inputs by June 30th. Discussion happened regarding MGC, Communication and Advocacy getting together, a meeting has not been called yet. Would like to utilize the results of the Survey as part of the meeting as the goal would be to identify who we will communicate to and what will the message be. Another option is to combine with the planning session.

**Motion by Mike to accept of the Communication report as presented.**

**Seconded by Rae Hopper CARRIED**

1. **Advocacy – John Richards**

Provincial Advocacy Officer Dorma Grant is trying to organize a meeting of all the Advocacy Officers in New Brunswick that will be held sometimes in November.

Membership survey is complicated because National is concerned about privacy issues. Cyril and John are going to Ottawa to address this problem and Advocacy issues along with Elise.

**Motion by John that the Advocacy be accepted as presented.**

**Seconded by Rae Hopper CARRIED**

1. **NEW BUSINESSES**
2. **AMM Resolutions – Cyril Theriault**

Comments about the resolutions should be send to John and Cyril. John is the voting delegate and will be voted for or against those various resolutions.

Two people are running to replace Léonard LeBlanc and we will likely end-up in the Atlantic region with a Director from Nova Scotia and Newfoundland.

1. **Denise’s replacement – Cyril Theriault**

Cyril introduced Rosie Goddard as Denise’s replacement for Admin Director. The board thanked Denise for her service with the board.

Currently there are 13 board members (including Denise). Since we are permitted to have 14 Board members and if Rosie is willing to stand as a potential replacement for Denise, Cyril asked if someone would make a motion that Rosie be appointed to the 14th position to be an actual board member and if the next meeting is in person Rosie would be appointed as the next Admin Director.

**John moved that Rosie Goddard be appointed to the vacancy in the Director’s position to be confirmed at the next Annual Members Meeting next year**.

**Seconded by Denise Blanchard CARRIED**

1. **Adjournment**

Cyril declares the meeting adjourn at 8:00 p.m.

**Next Zoom Board Meeting: Thursday, September 8th, 2022 - 7:00 p.m.**

**Recorded by:**

**Denise Blanchard, Admin Director**

**Carried by:**

**Cyril Theriault, President**