



National Association
of Federal Retirees

Association nationale
des retraités fédéraux

VICTORIA-FRED WHITEHOUSE

Annual General Meeting – Tuesday, March 14 2023 10:00 a.m. RCL #292

Call to Order and Opening Remarks by the President

The Annual General Meeting (AGM) was called to order at 10:40 a.m. with 38 members. Libby MacRae, President, introduced the board members: Sue Martin, Treasurer; Anne Jolicoeur, Secretary; Michael Jolicoeur, Past President; Patricia Francis, Speakers Program, Shirley Roberts, Health Benefits Officer, David Stinson, Gordon Usipiuk, Ray Webber, Membership Director. Libby welcomed the board members who have joined since the last AGM; Jim Dallimore, Jennifer Furry, David Stinson and Gordon Usipiuk.

Approval of the Agenda

M/ David Stinson S/ Shirley Roberts Carried

Approval of the Minutes of the last AGM – March 8, 2022 AGM

M/ Maxine Clarke S/ Gordon Usipiuk Carried

President's Report

Libby MacRae, President, Victoria-Fred Whitehouse Branch welcomed attendees and welcomed the members of the former Sidney & District Branch that has now amalgamated with the Victoria branch, which now has over 5000 members. Libby thanked board members who are no longer part of the branch board: Stephen Mah who was a member from 2013 and Michael Jolicoeur, Past President who is now District Director for British Columbia & Yukon.

By-law Amendment Approval

Libby reviewed the by-law amendments and moved that these be accepted.

M/ Libby MacRae S/ Ray Webber Carried

Presentation of Branch Annual Review and December 31, 2022 Financial Statements

The reviewed Financial Statements for the year 2022 showing Earnings of \$9865.08 were presented by Anne Jolicoeur, Acting Treasurer. The Financial Statements for 2022 were posted on the Branch website prior to the meeting.

Branch Reserves

Anne Jolicoeur presented the Branch Reserves of \$102,900.00 as posted on the Branch website and provided a brief description of the purpose of the reserves.

BRANCH Victoria – Fred Whitehouse BC09

For the year ending December 31, 2022

Name & Amount	Purpose	Timeline	2022 Activity	2023 Purpose
Reserved Equity - Advocacy (Branch) \$18,000	Support Advocacy initiatives such as REACH 338. Federal (3) and Provincial (5) election townhalls.	December 2026	Travel to support Advocacy activities \$1,000 per year 2023 & 2025 Townhall X 8 @ \$2,000 = \$16,000.	Board may spend up to \$1,000 per year on travel. Board may spend up to \$2,000.00 per event.
Reserved Equity – IT & Equipment \$27,116 to \$25,400	Computers, and audio visual equipment purchases	Audio visual equipment by 2024 Replace Treasurer’s laptop by 2026 Replace President’s and Secretary’s laptop by 2027	Audio Visual equipment estimate is \$20,000 (sound system, wireless microphone, projection equipment). Replace Laptops for Treasurer, President and Secretary estimate future costs at 3 x \$1800 = \$5,400 2022 decreased by \$4116.00 2022 used \$ 317.23 2022 increased by \$2717.25	Board may spend up to \$20,000 for AV equipment. Board may spend up to \$1,800 per laptop.

<p>Reserved Equity – Recruitment / Communications</p> <p>\$5590 to \$12,500</p>	<p>Branch expenses incurred to support Recruitment initiatives such as Vancouver Island Recruitment Campaign</p>	<p>Timeline is unclear due to recent COVID restrictions estimate Fall 2024</p>	<p>Display backdrop \$2,500 Contribution to overall campaign \$5,000 Advertising campaigns \$5,000 2022 increased by \$6910</p>	<p>Board may spend up to \$2,500 per backdrop. Board may spend \$5,000 to contribute to VI recruitment campaign.</p> <p>Board may spend up to \$5000 for advertising campaigns.</p>
<p>Reserved Equity - Special Events</p> <p>\$20,000 to \$25,000</p>	<p>Anniversary Activities</p>	<p>By December 2023</p>	<p>Event with meal subsidy \$12,000; Door prizes \$1,500; Tickets and promotion \$1,000; Entertainment & speakers fees \$5000 Rental \$1,500; 60th Ann branded specialty items and other misc. \$4,000</p> <p>Used 2022 \$728.60 for 60th Anniversary branded items.</p> <p>2022 increase by 5728.60</p>	<p>Board may spend up to \$25,000 for the event.</p>
<p>Reserved Equity – Training/Succession Planning</p> <p>\$20,000 to \$22,000</p>	<p>Send one observer to National and Regional meetings.</p> <p>Training courses for positions for succession planning</p>	<p>2023 & 2025 & 2027: AMM Regional meetings</p> <p>2023, 2025: Training courses</p>	<p>2023, 2025, 2027 AMM observers (\$4000 per observer x 3 years = \$12,000) Regional meeting attendees (\$2,000 per year x3 years = \$6,000) 2023, 2025 Training courses (\$2,000 per year X2 years = \$4,000)</p> <p>2022 increased AMM costs per attendee to \$4000 therefore increase reserve by \$2,000.00</p>	<p>Board may spend up to \$4,000 per year for AMM attendee.</p> <p>Board may spend up to \$2,000 per year for Regional/District meeting attendees.</p> <p>Board may spend up to \$2,000 per year for training.</p>

Total Reserves: \$102,900

Presentation of Branch Budget for 2023

Anne Jolicoeur presented the Branch Budget for 2023. The Branch budget is also posted on the Branch website.

Appointment of Reviewer(s) for Branch Finances for 2023

Maxine Clarke volunteered to be the Reviewer for the 2023 branch finances. David Stinson moved that Maxine Clarke be appointed as the Reviewer for the 2023 branch finances.

M/ David Stinson **S/** Anne Jolicoeur **Carried**

Election of Officers and Appointment of Directors

Libby MacRae reported that the existing one-year term for Officers and Directors has ended and dissolved the board.

Ray Webber, Chair, Nominations Committee reported that two nominations were received and requested any additional volunteers or nominations for positions. There were no additional nominations or volunteers.

The following lists the Officers who have agreed to stand for office and the vacant positions.

President	Elizabeth (Libby) MacRae
Vice-President	Gordon Usipiuk
Treasurer	Anne Jolicoeur
Secretary	Jennifer Furry

The following persons have agreed to appointments as Directors:

Jim Dallimore, Patricia Francis, Sue Martin, Shirley Roberts, David Stinson, Ray Webber

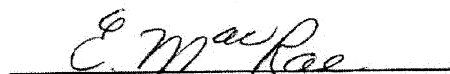
Ray declared that the Officers and Directors are appointed as detailed above.

Other Business

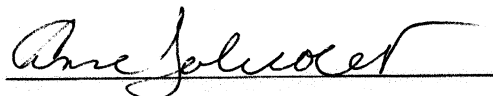
Adjournment

The meeting was adjourned at 11:20 a.m.

M/ Libby MacRae



Elizabeth (Libby) MacRae, President



Anne Jolicoeur, Secretary