



National Association of Federal Retirees Association nationale
des retraités fédéraux

Ottawa Valley

National Association of Federal Retirees

Ottawa Valley Branch (ON53)

Annual General Meeting

March 25, 2024, 2:00 pm

Carleton Place Canoe Club, 179 John Street, Carleton Place, ON K7C 1N7

Agenda:

- **2:00 p.m.** — Call to Order / Welcome / Introductions
 - Moment of silence, singing of “O Canada”
 - Recording of members present
 - Approve agenda
 - Approve record of proceedings of the last branch annual meeting, held on Oct. 25, 2023
- **2:10 p.m.** — Address by Carol Grieco and Ted Young, national directors, Ontario district
- **2:30 p.m.** — Presentation on the branch’s membership numbers and financial records
- **2:45 p.m.** — Elections for the branch executive
- **3:00 - 3:15 p.m.** — Break (refreshments offered)
- **3:15 p.m.** — Presentation by Arbor Memorial
- **4 p.m.** — Adjournment

List of nominees for branch executive elections (in alphabetical order):

Ian Bennett; Lorraine Dauray; Geraldine Hemeon; Deborah Hillier; John Paul Langham;
Barbara Whelan

National Association of Federal Retirees
Ottawa Valley Branch General Meeting
25 October 2023
Carleton Place Arena, Carleton Place, Ontario

Call to Order

Aaron Wise, Corporate Services Officer at the National Office, called the meeting to order at 14:10.

Moment of silence for our departed members followed by singing of 'O Canada.'

Recording of Members Present

34 members in attendance. Quorum was reached.

Approval of Agenda

One modification to the agenda was presented. H el ene Nadeau, National Vice President, was unable to attend. Speaking on her behalf would be Carol Grieco and Ted Young, the District Directors for Ontario.

Motion to approve and seconded¹. Passed

Approval of record of proceedings of the last Branch Annual Meeting

Mr. Wise notified the group that unfortunately National office didn't have the information on file and hadn't received it. Lynda Smith, former secretary to the Branch, notified the meeting that the records were faxed on October 16, 2023. Mr. Wise indicated that he would investigate. As there were no records present, there was nothing to approve.

Address by Ms. Grieco and Mr. Young

Ms. Grieco provided an update on the activities of the Association at both the National and Provincial level. She also encouraged all interested members to become volunteers with the Branch, and particularly on the Branch Executive. She then shared a story about Everybody, Nobody, Somebody, Anybody.

Mr. Young reiterated Ms. Grieco's call for volunteers and thanked the former Board members present for their service.

Ms. Grieco and Mr. Young asked the members if they had any questions.

A member asked what positions were needed on the Branch Executive. Steve Fahie, former Branch President, notified the members that the Branch Executive is composed of a minimum of four positions: President, Vice President, Secretary, and Treasurer. However, there are often additional Directors on the Branch Executive that provide guidance and leadership with activities.

A member asked why nominations for elections are not permitted from the floor. Mr. Wise explained that due to the current Branch Bylaws. If the Branch wants to update the bylaws, Lionel Raymond, the Governance Specialist at the National Office, will assist in the process.

A member asked what caused the struggles with the Branch and its Executive since the last Annual General Meeting in 2019. Ms. Grieco replied that from her understanding during the COVID-19 pandemic Mr. Fahie was doing what he could to keep the Branch going but didn't have enough support from the members and the rest of the Branch Executive. Ms. Dormer, former Branch Vice President, countered that statement by saying that Mr. Fahie had full support of the Branch

¹ Names of members making the motions and seconded were not recorded.

Executive, but due to the restrictions put in place by provincial health authorities, the Branch was not able to continue with the normal activities. The Branch simply lost steam and is now looking at rebuilding.

Presentation on the Branch's financial records

Mr. Wise notified the group that the records being presented had not been reviewed as per the Association's regulations. They were a compilation created by the National Office based on all the data that was available. The group was notified that once a new Branch Executive was constituted, they would need to review the reports and National Office would provide all the assistance necessary. Once they are reviewed by the new Branch Executive they will be presented to the membership at the next General Meeting.

The Financial Statements, as attached, were presented. At the end of 2022 the Branch had a total equity of \$32,484.04 and an Earnings (Loss) of \$-13,548.65. This loss was explained as a one-time non-operating expense of \$24,155.71 that was returned to the National Reserves as per Regulation 4.3.

Elections for the Branch Executive

Mr. Wise notified the group that there were two nominees for the Branch Executive. These members expressed interest in being part of the Branch Executive, but not for any specific position. Per the Branch bylaws, there are four members of the Branch Executive. Mr. Wise explained that there would be an election for the two nominees. If they were elected, they would work with the District Directors and Mr. Raymond to recruit other volunteers for the Branch Executive. Once there were enough volunteers to constitute the Branch Executive, the District Directors would request that the National Board appoint them as Branch Directors. The Branch Executive would then be in a caretaker position until there were elections at the next Branch General Meeting.

Ms. Lorraine Dauray accepted the nomination and was voted to the Branch Executive by a majority.

Mr. Ed Rockburne accepted the nomination and was voted to the Branch Executive by a majority.

Break

Presentation by Johnson Insurance

Lynn Nasralla from Johnson Insurance did a presentation on Medoc Insurance. She explained the different types of coverage available and the process for seeking reimbursement in the unlikely event of an insurance claim.

Two prizes donated by Johnson Insurance were awarded to attendees.

Recognition of Past President Stephen Fahie

Mr. Fahie was welcomed to the front of room and thanked for his years of service to the Branch. He expressed his gratitude for the work of the previous Branch Executive and volunteers and said he was looking forward to a renewed Branch. He offered his support during the transition to the new Branch Executive.

The meeting was adjourned at 16:00.

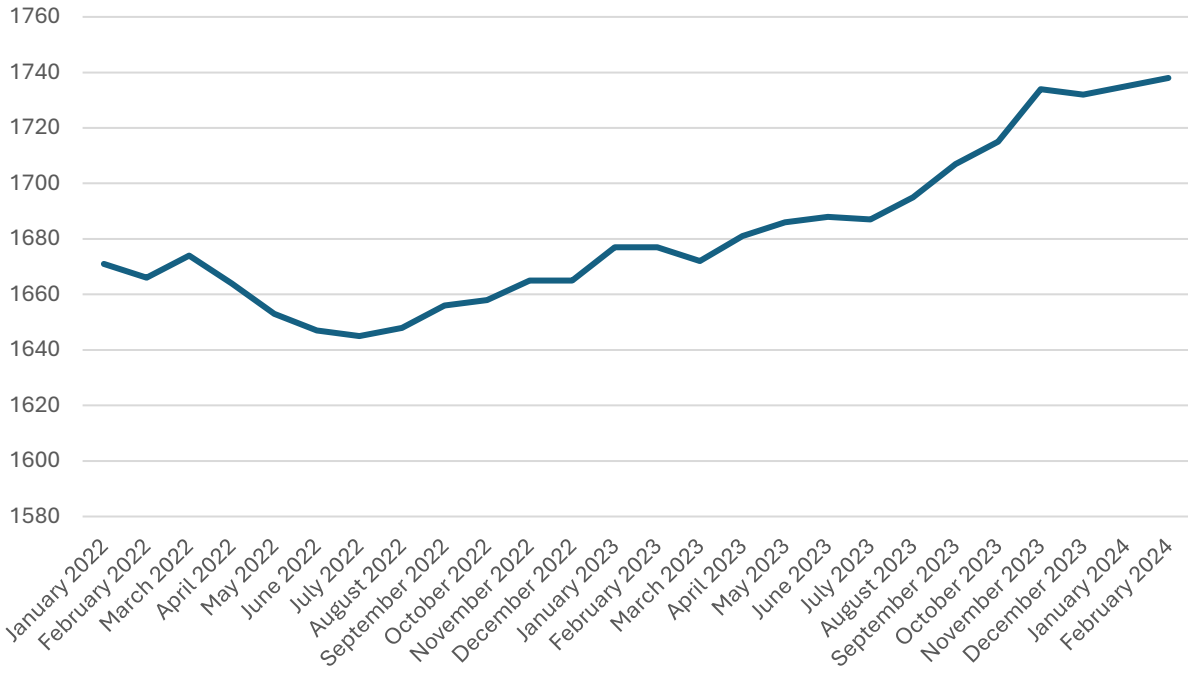
National Association of Federal Retirees

Ottawa Valley Branch ON53

Membership update January 2022 to February 2024

Month	Members	Total Gains (from prev. month)	Total Losses (from prev. month)	Net Change
January 2022	1671	11	4	7
February 2022	1666	3	8	-5
March 2022	1674	13	5	8
April 2022	1664	3	13	-10
May 2022	1653	3	14	-11
June 2022	1647	7	13	-6
July 2022	1645	5	7	-2
August 2022	1648	10	7	3
September 2022	1656	18	10	8
October 2022	1658	16	14	2
November 2022	1665	14	7	7
December 2022	1665	7	7	0
January 2023	1677	17	5	12
February 2023	1677	9	9	0
March 2023	1672	9	14	-5
April 2023	1681	18	9	9
May 2023	1686	7	2	5
June 2023	1688	7	5	2
July 2023	1687	15	16	-1
August 2023	1695	21	13	8
September 2023	1707	15	3	12
October 2023	1715	13	5	8
November 2023	1734	23	4	19
December 2023	1732	6	8	-2
January 2024	1735	13	10	3
February 2024	1738	18	15	3

ON53 Members



Financial Statement

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Balances

2017 - 2023

Ottawa Valley Branch



	2017	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Assets							
Assets - Chequing	\$16,107.92	\$11,081.94	\$10,448.74	\$19,882.16	\$29,146.47	-	-
Assets - Savings	12,000.00	14,224.25	14,349.54	14,406.36	14,442.41	-	-
Assets - Computer & Equipment	-	1,048.28	838.63	1,857.27	1,401.96	1,401.96	-
Assets - Investments	-	-	-	-	-	-	-
Assets - Other	2,953.02	2,996.19	3,841.46	3,189.42	3,125.90	9,029.10	8,369.93
Assets - at National	-	-	-	-	-	23,559.97	21,925.06
	\$31,060.94	\$29,350.66	\$29,478.37	\$39,335.21	\$48,116.74	\$33,991.03	\$30,294.99
Liabilities							
Liabilities - Accounts Payable	\$2,320.16	\$399.45	\$0.00	\$1,349.65	\$760.64	\$0.00	\$0.00
Liabilities - Future Year Fees	1,295.07	938.26	1,608.41	1,225.29	1,323.41	1,506.99	\$1,763.56
	3,615.23	1,337.71	1,608.41	2,574.94	2,084.05	1,506.99	\$1,763.56
Net Assets	\$27,445.71	\$28,012.95	\$27,869.96	\$36,760.27	\$46,032.69	\$32,484.04	\$28,531.43
Reserved							
Reserved Equity - Defense of benefits	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Reserved Equity - Other	2,000.00	2,000.00	-	-	-	-	-
Reserved Equity - Rental Facilities	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	\$0.00
Reserved Equity - Special Events	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	\$0.00
Reserved Equity - Training/Succession	-	-	2,000.00	2,000.00	2,000.00	2,000.00	\$0.00
	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
Unreserved							
Unreserved Equity	\$12,465.33	\$15,445.71	\$16,012.95	\$15,869.96	\$24,760.27	\$34,032.69	\$0.00
Earnings (Loss)	\$2,980.38	\$567.24	-\$142.99	\$8,890.31	\$9,272.42	(\$ 13,548.65)	\$28,531.43
	\$15,445.71	\$16,012.95	\$15,869.96	\$24,760.27	\$34,032.69	\$20,484.04	\$28,531.43
Total Equity	\$27,445.71	\$28,012.95	\$27,869.96	\$36,760.27	\$46,032.69	\$32,484.04	\$28,531.43

Financial Statement

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Earnings/Loss

2017 - 2023

Ottawa Valley Branch



	2017	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Revenue							
Fees - Adjustments		\$1,295.07	(\$670.15)	\$383.12	(\$98.12)	(\$183.58)	(\$256.57)
Fees - Branch			1,173.36				
Fees - National (incl. per capita & CC)	14,025.22	10,481.43	11,251.41	11,458.92	11,547.90	12,069.18	12,988.83
Interest	46.61	101.46	125.29	55.82	36.05	9.31	
	\$14,071.83	\$11,877.96	\$11,879.91	\$11,897.86	\$11,485.83	\$11,894.91	\$12,732.26
Expenses							
Bank Charges / Returned Cheques	\$63.40	\$46.26	\$46.54	\$45.00	\$45.00	\$15.00	-
Branch AGM (excludes food & bev)	-	-	-	862.58	-	-	324.60
Branch Advocacy Event	-	-	181.50	-	-	-	-
Branch Financial Management	-	-	-	-	-	160.00	160.00
Branch Meeting Expenses (excludes food & bev)	6,669.01	1,642.79	3,230.18	114.48	39.90	-	342.55
Branch Volunteer Support & Community Activities / Events	-	-	-	200.00	-	-	225.99
Equipment & Depreciation Expense	-	-	209.65	600.00	600.00	600.00	100.00
Member Only Event (includes food & bev)	-	-	209.65	209.65	455.31	-	406.79
Other Travel	1,093.49	5,302.81	4,283.80	100.00	-	-	-
Phone / Internet	152.38	126.50	145.79	-	-	-	-
Postage / PO Box	748.60	848.60	655.40	128.16	512.36	212.84	434.98
Reg/Dist/National Meeting Expenses	-	-	190.97	197.68	240.65	200.01	-
Stationery / Office Supplies	500.00	1,821.55	1,985.42	-	-	-	-
Tickets / Pins / Promotions	1,407.08	695.26	706.65	550.00	320.19	100.00	-
	457.49	826.95	387.00	-	-	-	-
Operating Expenses	\$11,091.45	\$11,310.72	\$12,022.90	\$3,007.55	\$2,213.41	\$1,287.85	\$1,794.91
Miscellaneous (non-operating)						\$24,155.71	13,488.00
Non-Operating Expenses						\$24,155.71	13,488.00
Total Expenses	\$11,091.45	\$11,310.72	\$12,022.90	\$3,007.55	\$2,213.41	\$25,443.56	15,282.91
Earnings (Loss)	\$2,980.38	\$567.24	(\$ 142.99)	\$8,890.31	\$9,272.42	(\$13,548.65)	-\$2,550.65