

Volunteer Role Description

Pensioners' Dental Services Plan Board

The opportunity

A Federal Retirees pensioner representative (public service) sits on the Pensioners' Dental Services Plan (PDSP) Board. We are seeking one qualified candidate to participate as a member of this Board.

The role of Board member is to attend and actively participate in open discussions the purpose of which is to provide advice to the President of the Treasury Board, or his or her designated officials, on the Pensioners' Dental Services Plan.

What we're looking for

The successful candidate is a member of Federal Retirees and is in receipt of a pension under the *Public Service Superannuation Act (PSSA)*.

We are seeking individuals who want to enhance or increase their experience, or who have experience, in the following areas:

- On boards, committees, or advisory bodies.
- In leadership, ideally with managerial or executive leadership experience.
- Excellent communication skills and interpersonal skills, and demonstrates respect in fostering trusting, collegial environments that produce sound advice, and where diverse opinions and perspectives are valued.
- The ability to think strategically and consider the big picture.
- Has sound judgement, tact, ethical standards, and integrity.

We are actively seeking volunteer candidates who are members of diversity and equity-deserving groups, including women, individuals who identify as Black, Indigenous or Persons of Colour (BIPOC), people with disabilities, and members of the 2SLGBTQI+ community.

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What you can expect

The role is voluntary and is not remunerated. Individuals from across Canada are encouraged to apply, as most of the PDSP meetings are held virtually. There are two in person meetings one in the spring and one in the fall. Travel arrangements are reimbursed pursuant to Government of Canada travel and hospitality guidelines.

The duration of this role will be 3 years, starting as soon as practicable.

There are typically five to six meetings held throughout the year, which may require some additional preparation such as reviewing complex material. Some additional time may be required if there are particularly difficult issues to review ahead of meetings.

The President of the Treasury Board may seek advice from the PDSP Board on the following features of the Plan and its administration:

- a) the contribution rates, the dental services and treatments covered and the overall administration of the Plan;
- b) the resolution of member complaints arising from claims or eligibility;
- c) the Plan's experience, its financial viability and its adherence to the agreed cost-sharing arrangement;
- d) the claims settlement performance of the Plan Administrator;
- e) amendments which will be proposed to the Rules of the Plan; and,
- f) communications with Plan members.

Diversity and equity are important principles. Candidates will be asked to self-identify both as part of this application and should they become the successful candidate.

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About Federal Retirees

The National Association of Federal Retirees (Federal Retirees) is the largest national advocacy organization representing active and retired members of the federal public service, Canadian Armed Forces, Royal Canadian Mounted Police (RCMP) and federally appointed judges, as well as their partners and survivors. Federal Retirees volunteers are active representatives of pensioners' interests on many government and official boards, committees and councils, from the PSHCP Partners Committee to the PSPAC.

With close to 170,000 members, including more than 60,000 veterans and their families, the Association has been advocating for improvements to the financial security, health and well-being of our members and all Canadians since 1963.

We believe every Canadian, today and in the future, should benefit from better retirement income security and a strong, sustainable health-care system.

About the PDSP

The Pensioners' Dental Services Plan (PDSP) is a Government of Canada sponsored voluntary dental plan offered to eligible federal pensioners (retired members) from the federal public service, the Royal Canadian Mounted Police (RCMP), the Canadian Armed Forces (CAF), members of Parliament, federal judges, designated agencies and corporations in receipt of a pension, annuity or annual allowance, including a survivor pension under one of a number of federal superannuation acts, and their eligible dependant(s).

The PDSP Board is comprised of Employer and pensioner representatives from the public service, Canadian Armed Forces (CAF) and Royal Canadian Mounted Police (RCMP). The PDSP Board is mandated to provide advice to the President of the Treasury Board or designated

officials on all aspects of the PDSP including contribution rates, plan design, performance of the plan administrator, and the resolution of member appeals.

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