

Volunteer Role Description

Public Sector Pension Investment Board – Nominating Committee

The opportunity

A Federal Retirees pensioner representative sits on the Public Sector Pension Investment Board (PSPIB) Nominating Committee. We are seeking one qualified candidate to participate as a member of this Committee.

The role of Nominating Committee members is to attend and actively participate in open discussions in relation to Board vacancy management, with the goal of establishing a list of suitable candidates for appointment as directors.

What we're looking for

The successful candidate is a member of Federal Retirees and is in receipt of a pension under the *Public Service Superannuation Act (PSSA)*.

We are seeking individuals who want to enhance or increase their experience, or who have experience, in the following areas:

- On executive level boards, committees, or advisory bodies.
- Experience identifying candidates for executive level positions.
- Executive leadership experience.
- Excellent communication skills and interpersonal skills, and demonstrates respect in fostering trusting, collegial environments that produce sound advice, and where diverse opinions and perspectives are valued.
- Has sound judgement, tact, ethical standards, and integrity.

We are actively seeking volunteer candidates who are members of diversity and equity-deserving groups, including individuals who identify as Black, Indigenous or Persons of Colour (BIPOC), people with disabilities, and members of the 2SLGBTQI+ community.

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What you can expect

The role is voluntary and is not remunerated. Individuals from across Canada are encouraged to apply, as the PSPIB meetings are held virtually via MS Teams. In the event that a face-to-face meeting is required, travel arrangements are reimbursed pursuant to Government of Canada travel and hospitality guidelines.

The duration of this role will be 5 years, starting as soon as practicable.

The Nominating Committee meets on an as-needed basis when there are current or upcoming vacancies on the Board.

To address vacancies on the Board, the Nominating Committee will meet for a series of meetings to:

- 1) approve Position Specification(s) and review the candidate search and recruitment process(es);
- 2) review the initial list of applicants/candidates to identify a short list for further consideration; and
- 3) perform a final, more detailed review of shortlisted candidates to put forward a final list to the President of the Treasury Board.

Meeting dates are determined in consultation with Nominating Committee members.

Diversity and equity are important principles. Candidates will be asked to self-identify both as part of this application and should they become the successful candidate.

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About Federal Retirees

The National Association of Federal Retirees (Federal Retirees) is the largest national advocacy organization representing active and retired members of the federal public service, Canadian Armed Forces, Royal Canadian Mounted Police (RCMP) and federally appointed judges, as well as their partners and survivors. Federal Retirees volunteers are active representatives of pensioners' interests on many government and official boards, committees and councils, from the PSHCP Partners Committee to the PSPAC.

With close to 170,000 members, including more than 60,000 veterans and their families, the Association has been advocating for improvements to the financial security, health and well-being of our members and all Canadians since 1963.

We believe every Canadian, today and in the future, should benefit from better retirement income security and a strong, sustainable health-care system.

About the PSPIB

The Nominating Committee for the [Public Sector Pension Investment Board](#) (PSPIB) is a statutory committee, established pursuant to Subsection 10(1) the [Public Sector Pension Investment Board Act](#) (PSPIBA), to generate a list of qualified candidates for proposed appointment as directors of the PSPIB.

The PSPIB, also known commercially as PSP Investments, is a non-agent Crown corporation established by Parliament in 1999, through the PSPIBA, to invest the amounts that are transferred to it for the pension plans of the federal public service, the Canadian Armed Forces (Regular and Reserve Forces), and the Royal Canadian Mounted Police, in the best interests of contributors and beneficiaries. The PSPIB is managed by a board of 11 directors (the Board), who are, pursuant to Subsection 9(1) of the PSPIBA, appointed by Governor in Council, on the recommendation of the President of the Treasury Board, from candidates proposed by the Nominating Committee.

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