

**MINUTES**  
**30th ANNUAL GENERAL MEETING (AGM)**

National Association of Federal Retirees – Outaouais Branch  
Wednesday, April 20, 2022

**Directors of the Board of Directors:**

Donald Déry, President  
René Caron, Treasurer  
Jacques Lecompte, Secretary  
Michelle Page, Communications  
Michael MacNeil, Advocacy

The Vice-President, Ms. Andrée-Lise Provost was absent due to a last-minute complication.

**Appointment of the President and Secretary of Assembly**

Mr. Donald Déry submitted a proposal to the members to appoint Mr. Donald Dery as president of the meeting and Mr. Jacques Lecompte as secretary of the assembly.

*It is proposed by Mr. Jacques Laflamme, seconded by Mr. André Lapierre, to nominate Mr. Donald Déry and Mr. Jacques Lecompte respectively in the roles of President and Secretary of the 2022 AGM. The proposal was adopted unanimously.*

**Welcome and quorum**

The meeting began around 9:36 a.m. with Mr. Donald Déry welcoming participants to the Chapter's 30th Annual General Meeting. He went on to confirm a quorum with the participation of 48 members in good standing of the Outaouais section. Note that 2 members joined the meeting after the quorum was established and that 33 members, previously registered, withdrew for various reasons.

An amendment approved by the National Office in 2020, given the circumstances of the pandemic, allows our branch to reduce the quorum of the Assembly to 26 members.

**Adoption of the Agenda**

Mr. Déry asked whether there would be any changes to the agenda as presented. As no changes were raised, it was put to a vote.

*It is proposed by Mr. Michel Gaudreau, seconded by Mr. Guy Gaumont, to adopt the agenda presented. The proposal was adopted unanimously.*

**Adoption of the minutes of the 29th Annual General Meeting of April 22, 2021**

Mr. Déry asked participants who were present at the 2021 AGM to confirm if they had any changes to propose to the minutes – no changes were raised, so he put the adoption of the minutes to a vote.

*It is proposed by Mr. Guy Gaumont, seconded by Ms. Anne-Patricia Gareau-Legault to adopt the minutes of the 2021 AGM. The proposal was adopted unanimously.*

## **Finance**

### **• Presentation of the 2021 financial statements**

Due to a slight delay in the arrival of the representative of the accounting firm Monette Fortin Tremblay Inc., Mr. René Caron, the treasurer of the branch began his presentation of the 2022 budget by explaining operating expenses for 2021.

Subsequently, Mr. Caron announced the arrival of the representative of the accounting firm Monette Fortin Tremblay Inc., Mr. Marc-André Monette, who began his explanations by pointing out to the meeting that for 2020, his accounting firm had completed a compilation exercise in 2021. This reviews the 2021 financial statements, explains the differences between operating income and expenses and notes that the branch was still in a good financial position with sufficient budget reserve to meet future expenses. He concluded his presentation by opening the floor to questions. No questions were raised.

Following the departure of Mr. Monette, Mr. Caron submitted the following two proposals to the assembly:

#### **Adoption of the 2021 financial statements:**

*It is proposed by Mr. Daniel Dufour, seconded by Mr. André Lapierre, to adopt the financial statements for the period ending December 31, 2021. The proposal was adopted unanimously.*

#### **Retention of the accounting firm to review the 2021 financial statements:**

*It is proposed by Ms. Louise Michaud, seconded by Mr. Daniel Dufour, that Monette Fortin Tremblay Inc. be mandated to issue a notice to readers for the 2022 fiscal year. The proposal was adopted unanimously.*

### **• Multi-year reserve fund 2022 - 2027**

Mr. Caron explained the amendments that the Board of Directors had adopted to the reserve fund presented last year. He notes that one of the changes made was to establish the five-year reserve fund. He went on to highlight the adjustments made following completed activities as well as the addition of new activities planned until 2027. He concluded by noting that the total value of the reserve fund had increased by \$22,500 for a new total of \$88,500.

### **• Presentation of the multiannual budget for 2022 - 2023**

Mr. Caron went on to provide to members a detailed explanation of operating income and expenses from the budget adopted by the Board of Directors for the current year. This also explained the details of the budget forecasts for 2023. It indicated that the 2022 and 2023 budgets will be in deficit (-\$11,687 for 2022 and -\$34,886 for 2023) but that these deficits will be absorbed by the budgetary surpluses accumulated in previous years.

## **Report of the Branch President**

Mr. Déry reviewed the branch's accomplishments in 2021 with members, with respect to advocacy, recruitment and retention, and priorities set for 2022-2023.

As part of advocacy, he highlighted the pre-election contacts that the Board had undertaken with elected Members of Parliament in our region.

He concluded by answering several questions pointed at clarifying certain budget items, including a correction to the budget concerning the total reported (\$6,000) for overhead costs in 2022, which should rather have been \$5,000, and post-election monitoring to increase understanding of the association's priorities and mission.

Regarding the recruitment and retention of members of the section, Mr. Déry noted that the pandemic had significantly impacted the number of memberships downwards at the same time as slowing down new memberships. Despite this, our branch has grown from 10,336 pre-pandemic members to some 10,042, a modest increase of 85 new members. New activities have been put in place to promote membership retention, including:

- welcome messages to new members,
- new discount partners for members,
- setting up videoconferences on various topics of interest to our members,
- reorienting our means of communication with members (web page, Facebook and newsletters),
- purchase of loyalty items to promote the association to our members.

Mr. Déry continued to highlight various activities planned for advocacy, governance, recruitment and retention of members, and our volunteers. He concluded by highlighting our current needs for volunteer expertise and thanking our existing volunteers, Hélène Brosseau and Christiane Babin for the calls to members, Mr. Guy Gaumont for Internet hosting and CRM reports, and Mr. Gislain Dussault for staffing, ending with our two employees, Ms. Liane Dussault, Member Services and Mr. André Thivierge, Director of the Administrative Office.

A 15-minute coffee break followed.

### **Election of Directors**

Following the coffee break, Mr. Déry presented the following proposal to the members to appoint a returning officer.

It was moved by Ms. Francine Frappier, seconded by Mr. Alan Conway, to nominate Mr. Jacques Lecompte as returning officer. The proposal was adopted unanimously.

Mr. Lecompte reported on the status of the branch's Board of Directors, which consists of 11 director positions. He notes that only 6 positions are currently occupied and that 4 of these are at the end of their mandate.

### **Outgoing directors:**

- Donald Déry;
- René Caron;
- Michelle Page;
- Michael MacNeil.

Mr. Lecompte confirmed that he had received nomination forms for these four directors, each for a two-year term. He reports that he also received a nomination form from Mr. Alan Conway, willing to join the 2022 Board. Mr. Lecompte asked if anyone from the

meeting would be interested in running for the Board and Mr. Michel Gaudreau agreed to be considered for a director position.

Mr. Lecompte went on to invite the six elected candidates to meet outside the room during Dr. Morissette's presentation, to assign the various executive positions that will be held by the directors of the 2022 Board of Directors.

**Presentation on assisted dying in the Outaouais by Dr. Guy Morissette**

The presentation by our guest, Dr. Guy Morissette was greatly appreciated by our invited members and partners.

Following Dr. Morissette's presentation, Mr. Déry announced the allocation of positions on the 2022 Board of Directors of the Outaouais Chapter and thanked its directors for their involvement:

- Donald Déry, President
- Michael MacNeil, Vice-president
- René Caron, Treasurer
- Jacques Lecompte, Secretary and Member Recruitment and Retention Program
- Michelle Page, Communications
- Alan Conway, Communications
- Michel Gaudreau, Volunteer Recruitment and Retention Program

**Adjournment of the meeting**

The agenda having been completed, Mr. Déry reminded members to join Board members for the buffet and to enjoy a piece of cake celebrating the branch's 30th anniversary. Mr. Guy Gaumont moved to adjourn the meeting, which ended at 12:33 p.m.

**Participation Prizes**

Fifteen door prizes (cap, thermal cup, coffee cup) and three bottles of wine (in celebration of our 30th anniversary) were drawn among the participants present at the Assembly. Congratulations to all the winners.

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President of the Assembly, Mr. Donald Déry

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Date

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Secretary of the Assembly, Mr. J.L. Jacques Lecompte

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Date